

Free Financial Management Course offered by Standing Trustee – Krispen S. Carroll

The financial management course can be accessed at www.13class.com. In joint cases, each debtor must register separately and must earn the debtor education certificate separately.

This is the information needed for registration:

- 1) Trustee Identifier Number (enter 057 after **TEN13** which is already printed in the box)
- 2) Name as it appears **exactly** on the bankruptcy petition.
- 3) Case number.
- 4) An email address.
- 5) The last four digits of your Social Security number. (This number is used for identity verification so it must be typed in again during the course.)
- 6) Must choose “Yes” for certificate needed (TEN will file the certificate with the Court.)
- 7) Must create a Username and Password. (Write this down as you will need it to log-in.)
- 8) Must accept Terms and Conditions.
- 9) Attorney last name and email address can be provided. You may want to have your bankruptcy paperwork nearby as the course refers to some of the Schedules. (optional)
- 10) After registering, a message containing a link will be sent to the email address provided. The link must be clicked to confirm the registration.

There are video tutorials including one for registration which may be helpful. Please complete an evaluation at the end of the program.