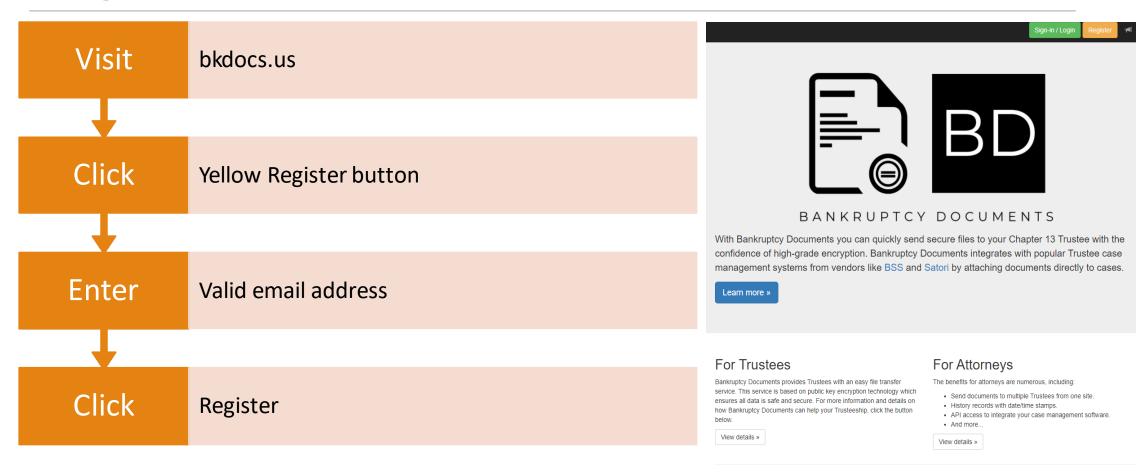
BK Docs

GETTING STARTED GUIDE

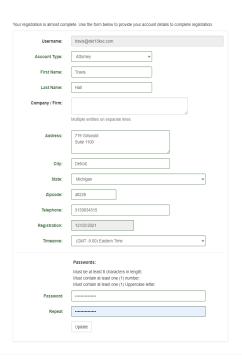
THE OFFICE OF CHAPTER 13 TRUSTEE - KRISPEN S. CARROLL

Registration Part 1



Registration Part 2





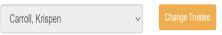


Uploading Documents

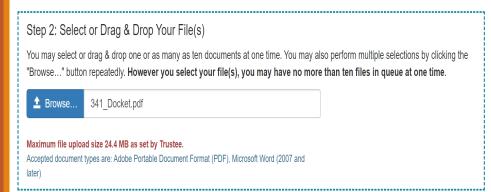
Login	bkdocs.us
Click	Document Upload
Choose	Trustee from dropdown menu
Select	Files to upload
Tip	Use Case Number at start of filename - 2112345_1 & 2112345_2
Enter	Case Number
Select	Document type
Enter	Document description - recommended
Click	I accept
Click	Send File(s)

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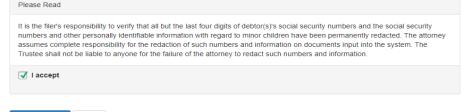
Step 1: Choose Your Trustee



To change Trustee click the "Remove default" button.

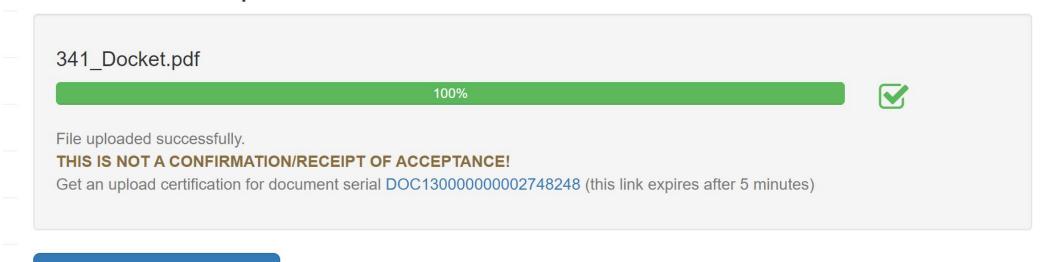


Step 3: Identify Your File(s) Click on the file name to expand the section and provide details for each file. Once all the details are provided for each file the individual panel will turn green.	QUEUE: 1
➤ 341_Docket.pdf	~
MARY DEBTOR Cases may take 3-5 business days to be sent from the Trustee. 3310000 Income Tax Returns [3580] Document description (max. 140 characters)	
You have 140 characters remaining. Please Read	Remove File
It is the filer's responsibility to verify that all but the last four digits of debtor(s)'s social security numbers and th	e social security



Upload Successful

Document Upload

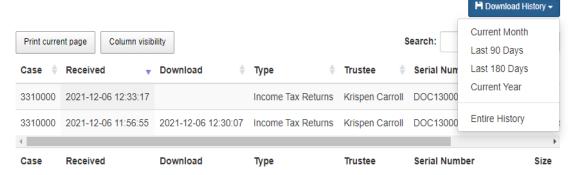


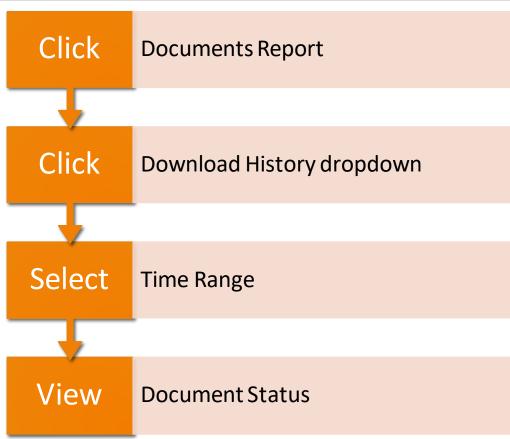
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